

# **SCTA BOARD MEETING MINUTES**

**May 13, 2024**

A meeting of the SCTA Board was called to order at 6:07 pm on May 13, 2024 by President Samantha Perry. Board members present (9): Samantha Perry, Cindy Stedman, Karen Wappelhorst, Laurie LeRoy, Daniel Johnson, Terry Stedman, Monica Quarmby, Marilyn Spoon, Robin Voss. The meeting was held at the SCTA pavilion.

Guests: Jay Light-Signs Project, Sue Bertch

## **ADMINISTRATION AND COMMITTEE REPORTS:**

### **Meeting Minutes Approval**

The meeting minutes for the 4-10-2024 regular board meeting were approved by e-mail (7) YES: Robin Did Not Vote, and Samantha abstained as she did not attend) The 4-23-2024 special by-law board meeting minutes were also approved by e-mail. (8) YES. Robin did not vote Both sets of minutes will be forwarded to be posted on our website.

### **KAREN - TREASURER REPORTS for April 2024**

***Bank Account Balance = \$17,025.51 (as of 04/30/2024 statement)***

#### **INCOME: \$2,135.00**

Membership 2024: \$1,400.00

Membership Mail Fee: \$5.00

Membership Commercial: \$225.00

Donation-restricted/trails: \$505.00

#### **TOTAL EXPENSES: \$2,123.65**

Utilities: \$61.57

PayPal Fees: \$23.16

Trails Expense-McLeod Tools: \$197.08

Horse Crossing Reimbursement to Fentress Co Road Dept.: \$1,750.00

Charter Amendment Filing Fee: \$20.00

Pavilion Plumbing Repair: \$71.84

#### **DONATIONS: UNRESTRICTED**

None

#### **DONATIONS: RESTRICTED-Trails**

Gwendolyn Schmidt: \$500

Spruce Creek Stables and Campground: \$5.00

#### **DONATIONS: RESTRICTED**

Samantha Perry (annual report filing) \$20.46

\$25 Gift Certificates remaining = 4

Karen provided a sample Year To Date 2024 P&L report for Jan. – April for the Board to review. Sue Bertch will look at how this might be added to the SCTA website.

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## **LAURIE: MEMBERSHIP REPORT**

As of the 4-15-2024 deadline for eligibility to vote in the Board Member election, we have 135 Members of which 6 are new for 2024. This list was provided to all Board members and Laurie will bring the required copy of the list to the Annual Membership Meeting on May 26<sup>th</sup>.

Samantha asked for the new member information to double check against the e-blast e-mail list. Laurie will provide.

## **MEMBERSHIP DRIVE**

Laurie has created a master list (EXCEL extract) of all Spruce Creek property owners from the TN Tax Data Base to be used for the annual Spruce Creek Land Owner membership drive.

422 property Records with Spruce Creek as the subdivision

292 property owners (After combining records for those with multiple lots)

**41% 120 Full time residents** (have Spruce Creek Mailing Address)

**59% 172 Part time residents** (have non-Spruce Creek Mailing Address)

**292 TOTAL PROPERTY OWNERS**

## **Spruce Creek continues to be primarily a vacation home community**

The full time residents received a hand delivered Membership Drive Newsletter and application in April. 134 mailouts will be sent out to those Part Time Resident who are not already 2024 members. Cindy will provide the copies. Marilyn has created mailing labels. All should be sent out in the next few days.

## **CINDY: TRAIL MAINTENANCE COMMITTEE**

Upcoming Work Days:

Tues. May 21<sup>st</sup> 5:00pm

Tues. June 4<sup>th</sup> 9:00am

Mon. June 17<sup>th</sup> 5:00pm

Tues. July 9<sup>th</sup> 5:00pm

Cindy led the group through a review of the April 28<sup>th</sup> Trail Maintenance Log which Laurie updated as a result of the April 9<sup>th</sup> Trail Maintenance committee meeting. Highlights: Item #3, Johnson Place Trail was prioritized for the May 21<sup>st</sup> Work Day, as the erosion is moving onto adjacent landowner property. Item #13 (Trail going toward Cumberland Valley Trail Head, by Phil and Shelly's May's pasture) was moved to priority #2. Items #22 and 23 (follow up for work to be done by the County) will be removed. A meeting is scheduled for June 8<sup>th</sup> to continue planning for Item #21 (Saddle Vally bridge replacement.) The Log will be updated by Cindy and uploaded to the SCTA website.

## **LAURIE: BY-LAW COMMITTEE:**

The Charter changes approved by the Board have been submitted to the TN Department of State along with the \$20 fee. Karen will let us know when the filing is complete/documents returned.

## **OLD BUSINESS**

Marilyn suggested that we touch base with the new Bandy Creek Campground host. He asked if he could get some of our trail maps and an understanding of

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how we interact with the PARK. Laurie found out that his name is Eli Westcovich. Laurie will bring him a supply of maps and see how we can help out.

### **NEW BUSINESS**

#### **SAMANTHA; UPCOMING EVENTS**

May 26<sup>th</sup>-Annual meeting, Elections, Pot Luck and music by Jeff Crouch. We have 3 open board positions. Marilyn Spoon (appointed 9/2023) and Terry Stedman (elected 6/2021) have agreed to run for an additional term. Regretfully, Robin Voss will not be available for a 2<sup>nd</sup> term. April Johnson may be willing to serve. Samantha will follow up with her. Samantha will prepare/bring simple ballots to be used in case we receive nominations from the floor and have more than 3 candidates for the election.

#### **JAY LIGHT: SIGNS PROJECT**

The design and placement of SCTA "Trail Rules" with wooden encasement to prevent damage and removal were approved at the last board meeting. The Board **approved \$305.00 to purchase 6 24" X18" Aluminum signs** based on cost from My Security Sign. (\$50.77 each) We will also check with Crab Tree signs in Jamestown. The Board also **approved \$200.00 for the purchase of 6 x 6 posts** for the trail signs project.

#### **CONFIRMATION OF E-MAIL VOTES FROM 4-10 through May 13, 2024:**

**4/18/2024 Approve** (6) YES, 3 DNV (Daniel, Monica, Marilyn) e-blast 4-10-2024 Unofficial board meeting minutes

**4/29/2024 Approve** Unanimous Posting of April 28 Trail Maintenance Log to the website

**5/1/2024 Approve** Unanimous **\$350 for load of crusher** run Spruce Creek Loop— 5/4 work day

**5/2/2024 Approve** (8) YES Cindy DNV **\$265.50 Parts and Labor** for SCTA ATV maintenance

The meeting was adjourned at 7:56 pm. Minutes submitted by Laurie LeRoy